

# TOPANGA BANJO•FIDDLE CONTEST VOLUNTEER QUESTIONNAIRE

Please share your talents with us and be a part of the Topanga Festival on or before May 16, 2010. It is your chance to meet and work with interesting people and, of course, you will receive **free admission on day of the event**. There are many different jobs/shifts available that would benefit from your participation.

**VOLUNTEER INFORMATION: PLEASE USE A SEPARATE FORM FOR EACH PERSON AND PRINT CLEARLY**

Name:	Phone #1:
Address:	Phone #2:
City/State/Zip:	Work phone:
email address:	Best times to call:

Please understand that this event can only happen with the help of volunteers! Except for some contractors, everyone connected with Topanga, from the Board of Directors on down, is a volunteer. We will do our best to assign you a task when and where you request, but there are times when there are more volunteers for a specific task or time and no volunteers for other tasks or times, so we ask that you please be flexible in accepting your assignment. Please indicate all time(s) you are available and all tasks you may be interested in performing.

## 1. Please put a checkmark next to the day(s) and time(s) you are available to volunteer:

**Shifts generally last 2 hours from the starting time of your assignment, but a limited number of assignments may require a longer commitment. We appreciate and value your time! Thank you!**

### IN ADVANCE OF THE EVENT

- Suggest sources for, and help solicit sponsors and prizes
- Post/distribute flyers at other festivals, music stores, libraries, etc.

### DAY OF THE EVENT: SUNDAY, MAY 16, 2010

- Early morning: Shifts starting as early as 6:00 AM
- Morning: Shifts with a starting time anywhere from 8:00 AM to 11:30 AM
- Afternoon: Shifts with a starting time anywhere from Noon to 4:00 PM
- Late afternoon and after event: Shifts starting at 4:00 PM or later

### **\*\* Help needed on SATURDAY – Come on out! \*\*** DAY BEFORE THE EVENT: SATURDAY, MAY 15, 2010

- Morning: 9:00 AM to 1:00 PM
- Afternoon: Noon to 4:00 PM
- TASKS: Main stage set-up - Sound systems set-up  
Booths layout and set-up - Canopy set-ups  
Distribution of waste containers, signs, tables, chairs

## 2. Please check any and all task(s) you would like to perform on the day of the event

- |  |   |
|--|---|
| <input type="checkbox"/> Technical: Help with sound systems on event day               | <input type="checkbox"/> General: Main Gate - Volunteer Check-in  |
| <input type="checkbox"/> Technical: Be a photographer                                  | <input type="checkbox"/> General: Main Gate - Ticket Cashier ( <b>math/cash skills</b> )                                |
| <input type="checkbox"/> Technical: Assist a photographer                              | <input type="checkbox"/> General: Main Gate - Take tickets/handing out programs   |
| <input type="checkbox"/> Specialty: Calligraphy for prize certificates                 | <input type="checkbox"/> General: Assist with contestant registration   |
| <input type="checkbox"/> Specialty: Enter contestant scores ( <b>computer skills</b> ) | <input type="checkbox"/> General: Assist with food for judges and backstage crew  |
| <input type="checkbox"/> General: Set-up   | <input type="checkbox"/> General: Selling merchandise or drawing tickets  |
| <input type="checkbox"/> General: Help with parking                                    | <input type="checkbox"/> General: Assist with children's crafts   |
| <input type="checkbox"/> General: Take down booths, tables, signs                      | <input type="checkbox"/> General: Help distribute prizes at end of day  |
| <input type="checkbox"/> General: Assist Judge Coordinator                             | <input type="checkbox"/> General: Assist Volunteer Coordinator; solving problems, distributing water, as general runner |
| <input type="checkbox"/> General: I'll do whatever you need                            |   |

Please note any tasks you have performed at past Topanga events that you might like to do again.

Are there any jobs that you do not want to do?

Do you have any physical limitations that need to be considered?

PLEASE MAIL AS SOON AS POSSIBLE TO:  
Topanga Banjo•Fiddle Contest  
c/o Bob Peltzman/Gayle Aron, Volunteer Coordinators  
P.O. Box 3332  
Westlake Village, CA 91359

Phone: 818-382-4819  
Email: [volunteer@topangabanjofiddle.org](mailto:volunteer@topangabanjofiddle.org)  
Web Site: [www.topangabanjofiddle.org](http://www.topangabanjofiddle.org)